2021-2022 MINI-GRANT APPLICATION

*The Foundation shall make funds available to staff to enhance educational opportunities for students, particularly grant opportunities that involve technology, innovation, **and the Ideal Learning Experience (ILX).***

Please read the accompanying Mini-Grant guidelines**, then submit page 1 of this application along with the narrative and budget described on page 2.** Applications must be received by the deadline, or they will be reviewed with the next grant cycle. Proposals not funded will be added to the wish list for future consideration and possible funding through other sources.

Name: **Email:**

School Extension: **Mobile Phone:**

Building: **Grade:**   **Department:**

Choose from the category that best represents the grants applicant(s):

☐ Teacher   ☐ Teacher Team   ☐ Department   ☐ Administrator/Counselor

Approximate number of students grant will benefit: **Total amount requested:**

Is this a returning Mini-Grant to be fast tracked: ☐ YES   ☐ NO

This Mini-Grant is for: ☐ Club/Programming   ☐ Educational Resources/Materials:

One sentence describing your grant request:

Did you speak to an administrator about funding this through the school budget first? ☐ YES   ☐ NO

Required Administrator Signature:

2021-2022 Deadlines: **February 25**   **March 25**

In support of your application, please provide the following information on a separate sheet of paper.

*(Please limit to one page)***:**

1. Provide a narrative; describe your Mini-Grant Proposal and how it will benefit students.

2. Justify your Mini-Grant Proposal, including how it will meet criteria outlined in the Mini-Grant Guidelines, enhance education, and tie in with the existing curriculum.

3. Anticipated Mini-Grant implementation start and finish date, annual or single year implementation.

4. Location of Mini-Grant Implementation.

5. Ways in which the Mini-Grant implementation will be innovative and use technology.

6. Has this idea been proposed to an Administrator? If so, was it something they were willing to consider putting in the budget next year?

7. For previously implemented projects: explain improvement or changes from prior year(s).

Project Budget *(Please Attach Separately)***:**

1. List specific Mini-Grant expenses (examples include supplies, books, equipment, software, technology, curriculum, speakers, training, travel, staffing, etc.).

2. Identify total cost of project and list any other source of income supporting your effort.

PLEASE E-MAIL YOUR APPLICATION:
    PLEASE SCAN AND EMAIL IT AS ONE .PDF DOCUMENT OR IT WILL NOT BE ACCEPTED.

Return to:

Cara Klinger (Programming Chair)
Attention: Programming Committee- mini grant application
cklinger@hannasd.org
HANNA Foundation
HANNAfoundation.org